

MEETING ACTION NOTES

Bert Robinson (Chair), Virigina Holtz, Bobbie
Fischler, Brenda Otey
Tom Manheim, Lisa Herrick, Eva Terrazas, Eileen
Beaudry,

December 17, 2007**12:45 pm – 2:45 pm****T-1753**

Agenda Item #	Description of Action Taken/Action Item	Owner's Name (if applicable)	Target Date (if applicable)
A.1.	Old Business: The Subcommittee agreed to hear an update on January 14, 2008, from the City Attorney's Office regarding its response to the D.A.'s position paper. Depending on the status of the City Attorney's review, the Subcommittee will discuss the issue at either the January 28 th or February 4 th Subcommittee meeting and provide recommendations to the Task Force at the February 21 meeting.		
A.2.	<p>Old Business:</p> <p>The Subcommittee reviewed provisions related to "Advice from the City Attorney's Office," "Drafts and Memoranda," "Litigation Material," and "Personnel Information," made minor modifications to the draft language and agreed to present the recommended language on the topics at the January 17 Task Force meeting.</p> <p>On the issue of Misconduct by Public Employees, (Documents 2.c.d.and e.), the Subcommittee agreed to defer discussion to the January 14 meeting.</p> <p>Chair Robinson agreed to draft his questions on complaints and violations and send them to staff for review and a response at the January 14 meeting.</p> <p>Chair Robinson requested that written comments from employee groups be submitted to staff by January 9, 2008, for distribution with the agenda packet.</p>		
B.	New Business: No new business		
C.	Next Meeting: January 14, 2008.		
	The Subcommittee agreed to add the following		

	meeting dates: January 28, February 11, February 25, 2008, and also agreed to tentatively add February 4, pending the CAO response on the D.A. position paper.		
E.	Public Comment: Bill Pope, Linda Dittes, Gay Gale, Tom Riley, Daniel Finn Suzanne Hutchins, Jennifer Schembri from the CAO and HR respectively were in attendance to answer questions.		